

**From:** Microsoft <[microsoft-noreply@microsoft.com](mailto:microsoft-noreply@microsoft.com)>  
**Sent:** Saturday, September 17, 2022 8:42 AM  
**To:** IS Vietnam <[is.vietnam@servier.com](mailto:is.vietnam@servier.com)>  
**Subject:** View your Microsoft 365 Business Basic invoice

CAUTION: This email originated from outside the company.



## Sign in to view your Microsoft 365 Business Basic invoice

Your Microsoft 365 Business Basic invoice is now available in the Microsoft 365 admin center. Sign in to view it.

[View your invoice >](#)

If you've already paid, disregard this email.

If you're set up to pay by credit card, no action is required—we'll charge your card within 24 hours of the invoice date.

To review changes made to this subscription, [go to the subscription history in the Microsoft 365 admin center](#).

### Additional resources

- [Learn more about your invoice](#)
- [Learn how to navigate your invoices](#)
- [Change the way you receive invoices](#)
- [Change your payment method](#)

- [Change your billing address](#)

---

## Account information

**Organization name:** Servier (Vietnam) Co., Ltd.

**Domain:** serviervn.com

**Subscription name:** Microsoft 365 Business Basic

**Subscription expiration date:** October 16, 2022

[View or update your billing notification preferences.](#)

[Privacy Statement](#)

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052

